

SKEEBY PARISH COUNCIL

**Minutes of the Ordinary Meeting held on Friday 4th April 2025
(postponed from Thursday, 27th March 2025)
at 7pm in Skeeby Jubilee Village Hall**

There was a 10 minute open public speaking session prior to meeting

******* Draft Minutes – subject to approval at the next meeting *******

Attendees - Councillors (Cllrs) – J Budden (JB). J Frankland (JF). K Richardson (KR).
Clerk - Nadine Dudman (ND)
2 residents

1. Minute silence – passing of Jean Lovell. Cllr JB commented that there was a good turn out at Mrs Lovell's funeral. She was the wife of the founding member of Skeeby Parish Council & reached 102.

2. Election of Chairman – RESOLVED that Cllr J Budden is elected as Chair.

3. Election of Vice-Chairman - RESOLVED that Cllr J Frankland is elected as Vice-Chair.

4. Apologies

4.1 there were no absences to approve

5. Declaration of Interest

5.1 to receive any declarations of interest from Councillors on items on the Agenda

5.2 Cllr JF commented that item 12.2 should be noted

6. Minutes from the last meeting

6.1 the minutes of the ordinary meeting of the Parish Council held on Thursday 30th January 2025 were confirmed as a true and correct record

7. County Councillors Report

7.1 Councillor Angus Thompson was not present to give a report.

8. Police Bulletin

8.1 to receive the latest reports from the Police. The report for March 2025 was received.

8.2 Skeeby is not listed separately on the report, find out why. To receive an update from Clerk ND. The Clerk ND reported that Skeeby is part of the Middle Tyas Ward so will be included in the Villages listed going forward

9. to note resignation of Mr Ian Moreton as Councillor

The Council accepted the resignation. Cllr JB commented that Mr Ian Moreton had been on the Parish Council for 6 / 8 years, a few being as Chairman. It is a loss to the Council but respect his decision. The Council requested that Clerk ND obtains all Parish Council documentation / banking information as soon as possible. As a personal gesture, the Councillors agreed to club together & purchase a garden gift voucher by way of thank you to Mr Ian Moreton for being a Parish Councillor.

ACTION – CLERK ND

10. to receive information on the following on-going issues & decide on further action where necessary

10.1 speeding measures. To receive an update from Cllr John Frankland in relation to:

10.1.2 Vehicle Activated Signage (VAS)

Cllr JF commented that the Council is awaiting an update from the Harmony Energy Skeeby Solar Farm funding application. The Council requested Clerk ND contact them to obtain an update. Cllr JB asked how the new VAS sign was powered, Cllr JF advised it is solar.

ACTION – CLERK ND

Cllr JF commented that the posts installation had been agreed in previous meeting & that it may be prudent to contact Highways in advance of receiving the funding. Cllrs JB & KR disagreed & advised it would be better to wait until the funding has been received

10.1.3 other anti-speeding measures (signage)

Cllr JF advised that the A5 size yellow signs has been mounted at either end of the Village following approval from the Parish Council in a previous meeting. The Community Speed Watch (CSW) volunteers are funding the cost of £48

10.1.4 Community Speed Watch (CSW)

Cllr JF requested an update on the request from Councillor Angus Thompson for a snapshot of the CSW Team's work at the January 2025 Parish Council meeting. Clerk ND advised that this was emailed to Councillor Angus Thompson on the 17th February 2025

Cllr JF went on to give the Council an update on the CSW Team deployments advising that in the beginning there was 3 / 4 deployments per week but with shorter days & a shortage of volunteers this was now down to 1 / 2. Cllr JF requested that an advert is placed in the Parish Council notice boards & on the website to encourage interested people to come forward

ACTION – JF / CLERK ND

10.1.5 20's Plenty Campaign

Cllr JF gave a summary of the campaign. The Council unanimously agreed not to enrol.

10.2 Best Kept Village Competition

10.2.1 to receive an update on the sign to be mounted celebrating the Village "best newcomer" win in 2024

Cllr KR apologised for not producing the sign. The Council unanimously agreed that it will be A5 in size & mounted on the bus shelter railings. Cllr KR requested copies of the paperwork the Council received from the Richmond Rotary upon winning the competition.

ACTION – CLERK ND

10.2.2 to consider if the Village can enter this year's competition. Closing date Friday 18th April 2025

The Council unanimously agreed to enter this year's competition. Clerk ND to contact Richmond Rotary to advise

ACTION – CLERK ND

10.3 Training - to receive an update from Clerk ND following attendance of "Induction for Clerks" at the end of February 2025

Clerk ND advised that the training was a very intense 4 hours conducted over 2 evenings on the 25th & 27th February 2025. There is a huge amount to learn, the role is very involved with lots of rules / regulations for the Council to follow. The Clerk's role is taking more than the contracted 3 hours per week average, some weeks it can be 8 to 10 hours, this will need to be addressed in due course.

10.4 Parish Council Communications - to receive an update from Clerk ND on the following

10.4.1 new email address / host

10.4.2 new website / host

10.4.3 postal address

Clerk ND advised that the new .gov website is up & running. Should people visit the old .co.uk site they will be re-directed to the new .gov. The old gmail email is now forwarding to the new .gov address & an auto responder has been placed on the gmail address advising it is no longer in use or monitored & that people need to send the email to the .gov address instead. Where needed, & this will likely be an on-going matter for a while, all those who send correspondence by post have been advised of the new c/o Ian Crisop address. For ease where possible communication has been requested by email only.

10.5. Councillor vacancy arising from resignation of Rosslyn Dixon – to receive an update from Electoral Services & to consider the notice for a casual vacancy

Clerk ND advised that the vacancy can now be filled by Co-option as there was not more than 10 applicants when advertised. She also advised that she has requested the official Co-option Notice to display from Electoral Services.

ACTION – CLERK ND

11. Play Parks

11.1 latest play parks inspection – the latest report was received from the 20th February 2025

11.2 following a complaint received from a Resident on the 20th March 2025 advising that the bin in the Linden Road playpark was overflowing with dog mess Clerk ND advised it is the responsibility of the Parish Council to empty the bins within the playparks. The Council unanimously agreed that this is a health & safety risk to the individuals emptying it & that options need to be explored as to how the Council may be able to ask North Yorkshire Council to include it in their bin rounds.

ACTION – CLERK ND

12. Village Green to receive a report of any issues relating to The Village Green

12.1 vehicles parked on Village Green. The Council unanimously agreed that polite reminder letters around parking on the Village Green should be sent. Cllr JF commented that it may be advisable to contact the builders who are working in the Village as well. Cllr JB advised that it should be the owners who receives the letter.

ACTION – CLERK ND

Members of the Public were asked to leave the meeting

12.2 to consider signage erected on the Village Green

A heated debate took place followed by accusations of poor behaviour. Cllr JF advised that he reported the signage erected on the Village Green as annoying not a Parish Councillor.

12.3 cutting back of trees after leaves have dropped – to receive an update from Cllr Keith Richardson on works completed. Cllr JF commented that Residents had reported piles of chippings left where tree's had be cut back & wondered why they had not been removed. Cllr JB advised that these soon rot away. The Council unanimously agreed that the works were completed to a satisfactory standard so all invoices are approved for payment.

12.4 Yorkshire Water repairs – Pear Tree Close – to note & consider action following poor re-instatement of the Village Green. Yorkshire Water & their contractor Morrisons had left the cover dangerously proud & stones strewn around the area which could easily have been flicked up during mowing damaging property & people. This needs to be rectified as a matter of urgency. Cllr JB also presented a "Report on Yorkshire Water" from a Resident that needed to be filed with the Minutes of the meeting.

12.5 – Public car park - placement of Pub advertising boards – to note & consider action following complaint from resident about “A-Board”. The Council unanimously agreed that a polite reminder letter should be sent the Travellers Rest Public House.

ACTION – CLERK ND

12.6 – badly re-instated footpath caused by building works near School House – to note further complaint received from resident. The Council commented that the re-instatement works may be included in the up-coming works being completed in the Village to replace the poles. Clerk ND to contact Northern Power Grid

ACTION – CLERK ND

13. Planning Matters

13.1 to review & agree response to any Planning Applications. Applications can be found on this link <https://www.northyorks.gov.uk/planning-and-conservation/view-and-comment-planning-applications/view-and-comment-planning-applications-your-area>

13.2 Application Reference - ZD24/00177/BOC - 42a & 42b Richmond Road

13.2.1 Requested utility works – to consider & agree how it is best for the works below to be carried out limiting damage to the Village Green

13.2.2 Yorkshire Water works reference - V553659-11 QB091285720610060-01 (no new requested start date received)

13.2.3 Northern Gas works reference - X1721334

The Council unanimously agreed that both Yorkshire Water & Northern Gas are to be provided with the following requests:

- 1 - to install meters on property site if possible as they currently encroach on the Village Green (updated drawings for approval by the Parish Council are needed prior to works commencing)
- 2 - both water & gas works are co-ordinated to limit damage to the Village Green
- 3 - all disturbance to the Village Green to be rectified / fully re-instated after the works are completed

ACTION – CLERK ND

13.2.4 Potential breach in Condition 6 of granted permissions

Cllr JF commented that the fascia boards & soffits fitted are likely in breach in Condition 6 of granted permissions as they should be ‘spiked rise & fall brackets without the use of fascia. The Council unanimously agreed to report the issue to North Yorkshire Council Planning Enforcement

ACTION – CLERK ND

13.3 Application Reference ZD25/00084/FULL. Deadline 20th March 2025 – to note full planning permission for laying of cable to connect approved battery energy storage system with Skeeby Substation. Electricity Sub Station Darlington Road Richmond North Yorkshire.

The Council unanimously agreed that there were no objections or comments on this Application as it would be pointless to have a solar farm without a substation.

13.4 Application Reference ZD25/00020/FULL – FINAL Extended Deadline 9th April 2025. Full Planning Permission for the erection of a detached 3-bedroom dwelling with integrated garage and landscaped Gardens. Land To The North West Of Richmond Road Skeeby North Yorkshire.

13.5 Application Reference ZD25/00028/OUT. Deadline 24th February 2025. To note outline planning permission for a detached 3 bedroom dwelling, garage and landscaped gardens. Land To The North West Of Richmond Road Skeeby North Yorkshire

The Council unanimously agreed that the following objections be made to these Applications

- 1 - the line of site for access/egress seems inadequate given that this is a major class A road
- 2 - the size of the proposal is quite large, relatively long, and is not in keeping with the surrounding properties
- 3 - the cladding of cedar wood does not match the surrounding properties
- 4 - a single point of access, rather than multiple, would be more suitable

ACTION – CLERK ND

13.6 Application Reference ZD25/00108/FULL. Deadline 1st April 2025. Full planning permission for Installation of 2 No Sewage Treatment Plant (part retrospective) Land To The North Of 51 And 53 Richmond Road Skeeby North Yorkshire.

The Council unanimously agreed that there are no objections to this Application providing it is professionally installed.

14. Finance

14.1 to receive a financial report from Clerk ND

14.2 to consider agreeing or approval of the following payments

The Council unanimously agreed to make all payments below. Payments to Martyn Goldsbrough Arboriculture & Fencing should be taken from the "Savings Account"

ACTION – CLERK ND

14.2.1	Clerk's Salary		£634.92
14.2.2	Clerk expenses		£0.99
14.2.3	TP Jones & Co LLP	Payrol Services April 2024 to March 2025	£79.20
14.2.4	Yorkshire Local Councils Association (YLCA)	New Clerk Induction training Pt 1 & 2	£70.20
14.2.5	WJP Software Ltd	New .gov website & email address	£1,077.60
14.2.6	Wix (payable to Kay Richardson)	Outgoing website Domain (skeebyparishcouncil.co.uk)	£32.40
14.2.7	"Wet & Forget" (payable to Clerk ND)	Mould & lichen treatment	£31.55
14.2.8	Insurance	Parish Council Insurance	£766.40
14.2.9	Martyn Goldsbrough Arboriculture & Fencing	Hedge & tree cutting - Linden Road playpark	£1,550.00
14.2.10	Martyn Goldsbrough Arboriculture & Fencing	Tree work - Village Green	£510.00
14.2.11	North Yorkshire Council (NYC)	Playpark inspections (Springfield / Linden)	£386.88
14.2.12	North Yorkshire Council (NYC)	Mowing & Beck clearing 2024 (13 occasions)	£2,362.31
14.2.13	Business Stream	Water services public car park near Travellers PH	£81.70
			£7,584.15

14.2.14 - to note that there is no HMRC payment due to be made this month

14.2.15 – to note that there is no payment due to North Yorkshire Council (NYC) in relation to Non-Domestic Rate Bill 2025 / 6

14.3 To note the following payments in

14.3.1 credit from Barclays Bank for delays in providing current paying in methods	£125.00
14.3.2 Skeeby Christmas Lights (carried over from January 2025 meeting)	£263.45

14.4 to note the account balances as of Tuesday 25th March 2025

Deposit Account	£11,567.90
Savings Account	£ 5,867.67

14.5 to consider second signatory following resignation of Mr Ian Moreton. Cllr KR was proposed by Cllr JB & seconded by Cllr JF. Cllr KR accepted. Clerk ND to arrange to the Bank Mandate to be updated.

ACTION – CLERK ND

15. Dog fouling prevention measures

15.1 to receive an update from the Clerk ND on latest action from the North Yorkshire Council (NYC) Dog Warden. Clerk ND advised that new NYC signage has been erected.

16. Fly tipping - to note the fly tipped item outside the entrance to Skeeby substation on Richmond / Darlington Road. Cllr JF commented that this has since been removed. Cllr JB commented that this area is not part of the Skeeby Parish.

17. Correspondence

17.1 to review & agree response to the following items

17.2 Richmond Community Anchor Organisation

The Council unanimously agreed that this organisation should be invited to attend a meeting & provide a presentation.

ACTION – CLERK ND

17.3 North Yorkshire Council Highway Asset Management Team (HAM)

The Council unanimously agreed that this is not required this year as North Yorkshire Council (NYC) already take care of these areas on behalf of the Parish.

18. items for the next Agenda

To consider the following items

Installation of “grit bin(s)” in Oliver Lane

19. date & time of next meeting

The next meeting will be held on Thursday 29th May 2025 at 7pm, in the Jubilee Village Hall

Meeting closed 9:42pm